

Getting Started with Windowizard

The first step is to fill out the **Login Request Form**

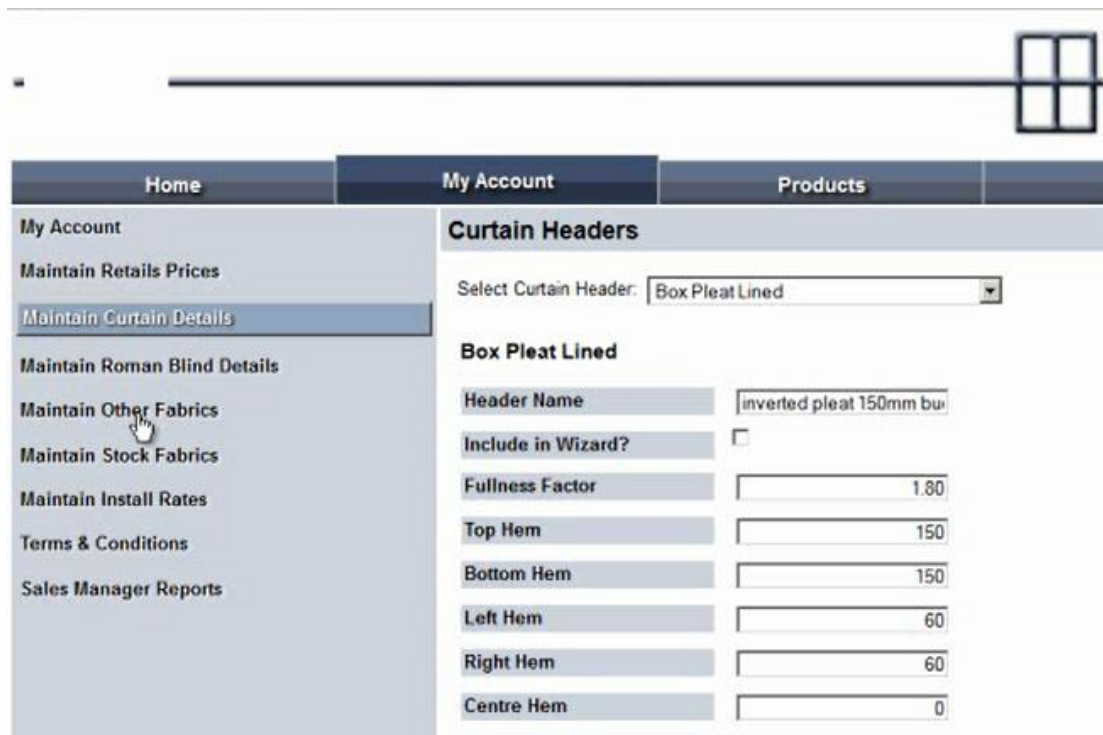
The screenshot shows the 'Windowizard 2.0 Online Login Request Form'. At the top left is the logo and website URL. The form title is 'Windowizard 2.0 Online Login Request Form' with a fax number '0800-26-26-10'. It asks the user to create logins and passwords for various store names. A table with four columns (Store Name, Login Name, Login Type, Preferred Password) is provided for this purpose. Below the table are fields for 'Login' and 'Password'. A note mentions access to MCP New Zealand account information. On the right side of the form, there are fields for 'Requested by' (with a 'Please print' instruction) and 'Contact Phone'. A note states that users will be advised as soon as logins are created and provides contact information for additional training.

Store Name	Login Name	Login Type	Preferred Password

Next step is to fill in **'Maintain Retail Prices'**; this is found under **'My Account'** this tells Windowizard what price to sell the products

The screenshot shows the Windowizard 2.0 user interface. The top navigation bar includes 'Home', 'My Account', 'Products', 'Orders', 'Resources', 'Sales Manager', and 'About Us'. The 'My Account' section is active, displaying an 'Account Balance' summary with a total of \$ 0.00 and a 'No new messages' notification. A 'Default Delivery Address' popup is visible, showing 'Christchurch' with an 'Edit' button. The left sidebar lists various account management options like 'Maintain Retail Prices', 'Maintain Own Retail Prices', and 'Maintain Stock Fabrics'.

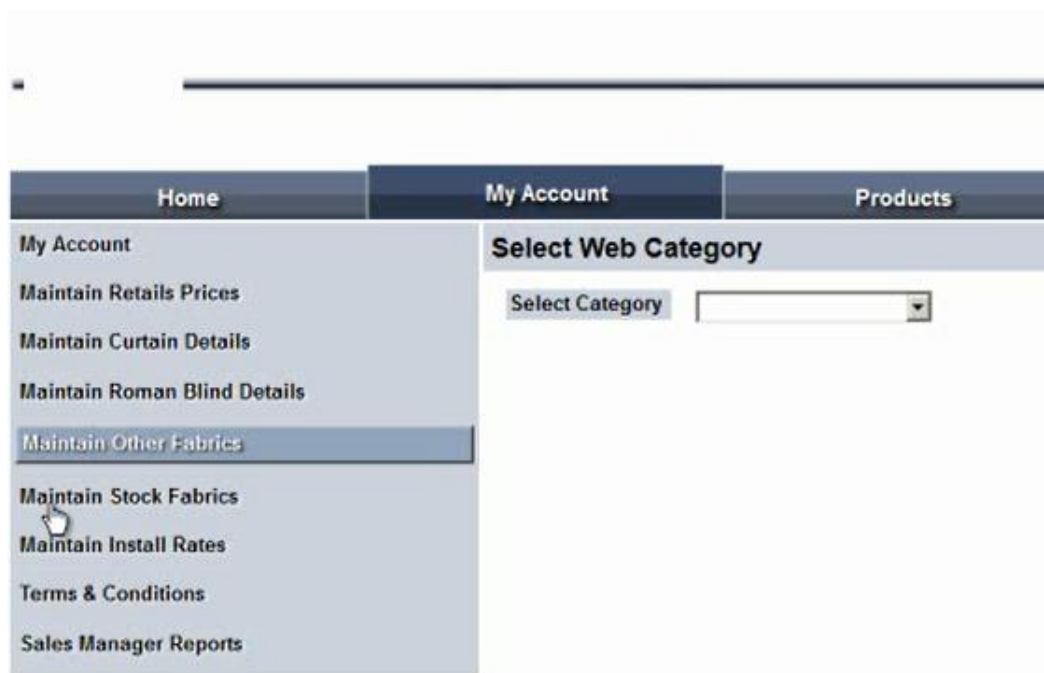
The **Curtain Header Details** and **Roman Blind Details** sets up the defaults for the curtains you're going to be selling



The screenshot shows a web application interface with a navigation bar at the top containing 'Home', 'My Account', and 'Products'. Below the navigation bar is a sidebar menu under the heading 'My Account' with the following items: 'Maintain Retail Prices', 'Maintain Curtain Details' (highlighted), 'Maintain Roman Blind Details', 'Maintain Other Fabrics', 'Maintain Stock Fabrics', 'Maintain Install Rates', 'Terms & Conditions', and 'Sales Manager Reports'. The main content area is titled 'Curtain Headers' and features a dropdown menu labeled 'Select Curtain Header:' with 'Box Pleat Lined' selected. Below this, the 'Box Pleat Lined' configuration is shown with the following fields:

Header Name	inverted pleat 150mm bui
Include in Wizard?	<input type="checkbox"/>
Fullness Factor	1.80
Top Hem	150
Bottom Hem	150
Left Hem	60
Right Hem	60
Centre Hem	0

The **Maintain Other Fabrics** tab is where you enter non-licensee fabrics



The screenshot shows the same web application interface as above, but with the 'Maintain Other Fabrics' option selected in the sidebar menu. The main content area is titled 'Select Web Category' and features a dropdown menu labeled 'Select Category:' which is currently empty.

Maintain Stock Fabrics are fabrics you are holding in your workroom excluding linings

Supplier	Fabric	Colour	Contract	
CPC	CALICO	140 UNBLEACHED	\$4.95	✍ ✖
CPC	HABITAT	LINEN 1P	\$8.95	✍ ✖
CPC	HABITAT	ALABASTER 1P	\$10.00	✍ ✖
CPC	HABITAT	BRITTANY 1P	\$25.00	✍ ✖
CPC	HABITAT	MONDO 1P	\$8.50	✍ ✖
JDT	HORIZON (WW*)	PACIFIC	\$20.00	✍ ✖
JDT	AKIN	BORDEAUX	-	✍ ✖
JDT	SASHIMI	KHAKI	\$6.95	✍ ✖
JDT	DREAM TIME 150 BLACKOUT	IVORY	\$6.95	✍ ✖
JDT	NOCTURN FR	ASH	\$15.00	✍ ✖
JDT	BONNY CTD	BEIGE	\$2.50	✍ ✖
JDT	BONNY 3 PASS BLACKOUT	AUBERGINE	\$8.95	✍ ✖
JDT	SATIN LINE 150 BLACKOUT	IVORY	\$5.50	✍ ✖
JDT	SUNTEEN 150	IVORY	\$6.95	✍ ✖
JDT	SOUNDLINE II	WHITE	\$5.95	✍ ✖
JDT	MEGALINE 140 BLACKOUT	IVORY	\$6.50	✍ ✖
JDT	SATIN LINE 140 CTD	IVORY	\$8.50	✍ ✖
JDT	ULTRA BLACKOUT 140 3 PASS	IVORY	\$6.95	✍ ✖
JDT	EXCELINE 146	IVORY	\$4.95	✍ ✖
JDT	DUOLINE	IVORY	\$7.50	✍ ✖

Next is the **Maintain Install Rates** tab

Live	Code	Name	Supplier	UOM	Cost (excl. GST)	Markup %	Rate Retail (incl. GST)
<input checked="" type="checkbox"/>	1	roman	ji	Each	15	100	\$34.50 edit
<input checked="" type="checkbox"/>	12	Verticle Blind	Winodwsolutions	Per Mtr	6	20	\$8.28 edit
<input checked="" type="checkbox"/>	2	Standard Blind	Store	Each	10	50	\$17.25 edit
<input checked="" type="checkbox"/>	5	All Blinds	brendon	Each	12	95.543	\$26.98 edit
<input type="checkbox"/>	3	Single track	Dennis	Each	12	50	\$20.70 edit
<input type="checkbox"/>	30	Single Track	Johan	Per Mtr	15	33	\$22.94 edit
<input type="checkbox"/>	4	standard	brendon	Per Mtr	4	80	\$8.28 edit
<input type="checkbox"/>	6	Roller Blind	Jo	Each	11	73.913	\$22.00 edit
<input type="checkbox"/>	7	Vertical Blind	Jo	Each	12	44.928	\$20.00 edit
<input type="checkbox"/>	8	Installation	mark	Each	45	35	\$69.86 edit
<input type="checkbox"/>	Roger	Hourly Rate	Roger	Each	40	-89.13	\$5.00 edit
<input type="checkbox"/>				Each			edit

Add rate

Lastly is setting up the **Sales Manager Reports**



The screenshot displays the Windowizard 2.0 website interface. At the top right, the logo for "windowizard 2.0" is shown with the URL "www.windowizard.co.nz" below it. A navigation bar contains five tabs: "Home", "My Account", "Products", "Orders", and "Resources". The "My Account" tab is selected, and a dropdown menu is open, listing various account-related options. The "Sales Manager Reports" option is highlighted in blue. Below this menu, a list of report types is displayed, including "Lead Report", "Cold Opportunities", "Conversion Rates", "Conversion Rates by Consultant", "Customer Sales Report", "Product Sales Report", "Consultant Sales Report", "Work In Progress", "GPS", "Month End", and "Trend Report". At the bottom of the dropdown menu, there are two links: "help for password" and "sql".

Home My Account Products Orders Resources

My Account

Maintain Retails Prices

Maintain Curtain Details

Maintain Roman Blind Details

Maintain Other Fabrics

Maintain Stock Fabrics

Maintain Install Rates

Terms & Conditions

Sales Manager Reports

o Lead Report

o Cold Opportunities

o Conversion Rates

o Conversion Rates by Consultant

o Customer Sales Report

o Product Sales Report

o Consultant Sales Report

o Work In Progress

o GPS

o Month End

o Trend Report

[help for password](#)

[sql](#)